

Key Contacts

CLEO official contractors provide various services that help make the conference and exposition run smoothly. Information, order forms and rates for services and items are found in the online exhibitor service manual. Order early to take advantage of discount rates, and to assure that you receive the items you require. On-site orders, and in some cases, orders received after the deadline are subject to increased charges and are not processed until after advance orders have been filled.



Look for this CLEO Official Vendor seal when receiving *any* vendor information. Poachers are plentiful and show management cannot guarantee services from companies other than those listed below.

<p>Show Management</p> <p>Optical Society of America 2010 Massachusetts Ave., NW, Washington, DC 20036 P: +1 202.416.1907 Fax: +1 202.416.6100 Web: www.cleoconference.org</p> <p>Co-Sponsors: APS/Division of Laser Science, IEEE Photonics Society, The Optical Society (OSA)</p>		
<p>Operations & Exhibitor Services</p> <p>Karen Miller, CEM Director of Exhibit Operations +1 202.416.1992 or cleoexhibits@osa.org</p>	<p>Exhibit Sales and Promotional Opportunities</p> <p>Ashley Kerwin Exhibit Sales Manager +1 202.416.1428 or cleosales@osa.org</p>	<p>Exhibit Accounts, Payments, Invoices, or Primary Contact Changes</p> <p>Sia Mullen Sales Administrative Coordinator +1.202.416.1942 or cleoaccounts@osa.org</p>
<p>Facility</p> <p>San Jose Convention Center 150 W San Carlos Street San Jose, CA 95113 Phone: +1 408.792.4194 Website: http://www.sanjose.org/plan-a-meeting-event/venues/convention-center</p>	<p>Meeting Room Sales, Booth Location/Size Changes</p> <p>Ashley Kerwin Exhibit Sales Manager +1 202.416.1428 or cleosales@osa.org</p>	<p>Exhibitor Registration</p> <p>CompuSystems +1 708.786.5565 or cleo@compusystems.com</p>
<p>Official Service Contractor Furniture, Material Handling, Labor</p> <p>Hargrove, Inc. P: +1 301.306.4627 exhibitorservices@hargroveinc.com</p>	<p>Housing</p> <p>onPeak +1 855.992.3353 cleo@onpeak.com</p>	<p>Lead Retrieval Rentals</p> <p>CompuSystems P: +1 708.786.5565 E: exhibitor-support@compusystems.com</p> <p>To Order: www.compusystems.com/orders/</p>

Booth Security RA Consulting P: +1 714.543.3131 E: orders@raconsulting.us	Booth Event Insurance John Buttine Inc. Insurance P: +1 212.867.3642 E: Kar@buttine.com	Booth Security RA Consulting P: +1 714.543.3131 E: orders@raconsulting.us
Catering SJCC Event Services P: +1 408.792.4534 E: ncortez@sanjose.org Catering Menu	Electric-Utilities Edlen Exhibition Services P: +1 650.225.0900 E: sanfrancisco@edlen.com	Internet-Telecomm SJCC Technology Services P: +1 408.792.4188 E: techservices@sanjose.org
Photography Convention Photo by Joe Orlando P: +1 626.639.3015 E: mail@joeorlandophoto.com	Plant and Floral TLC Convention Plant Services P: +1 770.507.6777 E: plant@tlc-florist.com	Air Freight & Customs/Import Shipping ICAT Expo P: +1 443.459.8071 E: matt.campbell@icatlogistics.com www.icatexpo.com
Ground Freight Hargrove Logistics P: +1 301.306.4627 logistics@hargroveinc.com	Advance shipping address (Company name & booth number) CLEO: 2017 c/o Hargrove YRC S. San Francisco 201 Haskins Way So. San Francisco, CA 94080 USA	Direct shipping address (Company name & booth number) CLEO: 2017 c/o Hargrove San Jose Convention Center Exhibit Halls 1 – 3 410 S. Almaden Blvd. San Jose, CA 95113 USA

Currency

The **US Dollar (USD)** is the currency of the United States. Credit cards are widely accepted; VISA and MASTERCARD are the most popular. Check the [latest currency exchange](#).

Electrical

Standard 120v/60Hz voltage electricity is used in the United States. [Click here](#) for more information on electricity.